



**STATEWIDE ONE-CALL NOTIFICATION CENTER
BOARD OF DIRECTORS BOARD MEETING MINUTES**

MEETING DATE: August 5, 2021

APPROVED

LOCATION:

Crooked Creek Golf Course
333 South 134th St
Lincoln, NE

Zoom Meeting: <https://occinc.zoom.us/j/99848478934>

Meeting ID: 998 4847 8934

Committee Meetings: 8:30am

Board meeting: 9:00am

- Call Meeting to Order
 - Housekeeping
 - Meeting Notice
 - Announcements
- Roll Call
 - Voting members present: Jerry Augustyn, Scott Barry, John Buckley, Linda Costello, Bruce Hoehne, Chris Jacobsen, Todd Knutson, Ed Jarrett, Lance Loschen, Dan Maschka, Rick Melcher, Chad Roberts, Nathan Stewart* (joined at 10am), Dave Stroebele, Stan Waterman*, BJ Woehler, Brandon Jones*
 - *attended virtually
 - Voting member absent: Andy Hartmann
 - OCC staff: Tyler Nesheim, Jill Geyer, Matt Ruddo
 - State Fire Marshal's Agency: Regina Shields, David Levering, Kevin Bumgardner, Scott Peterson, Scott Knoles, Chris Cantrell
 - Attorney General's office staff: Milissa Johnson-Wiles, Laura Nigro
 - Members of Public: Matt Johnson – John Henry's Plumbing, Steve Slezak- M.U.D., Jim Spickelmier-Spickelmier HDD, Trevor Roth-NPPD
- Introductions
 - Brandon Jones – New member from Beveridge, Inc. representing Excavators – specializing in trenchless excavation activities
- Approval of Meeting Agenda
 - Motion by Chris Jacobsen, Second by Linda Costello
 - Voting Yes: Jerry Augustyn, Scott Barry, John Buckley, Linda Costello, Bruce Hoehne, Chris Jacobsen, Todd Knutson, Ed Jarrett, Lance Loschen, Dan Maschka, Rick Melcher, Chad Roberts, Dave Stroebele, Stan Waterman*, BJ Woehler, Brandon Jones*
 - Voting No: none
- Approval of previous meeting minutes
 - Motion by Dave Stroebele, Second by Bruce Hoehne
 - Voting Yes: Jerry Augustyn, Scott Barry, John Buckley, Linda Costello, Bruce Hoehne, Chris Jacobsen, Todd Knutson, Ed Jarrett, Lance Loschen, Dan Maschka, Rick Melcher, Chad Roberts, Dave Stroebele, Stan Waterman*, BJ Woehler, Brandon Jones*
 - Voting No: none

- Public Comment – (15 minutes)
 - Matt Johnson from John Henry’s Plumbing in Lincoln expressed concern with incorrect locate incident, no responses. Jim Spickelmier from Spickelmier HDD cited similar concerns and gave examples.
- Committee Reports
 - Policy Committee (Dave Stroebele)
 - Ticket Status Codes – considering removal of the “no locate” status code but due to some instances where it is needed, it will not be removed at this time. Will continue to review other status codes.
 - Update on Report to Legislature: Motion to approve the One Call report to the Legislature due December 2021 pending final edit for typos and formatting
 - Motion by John Buckley, Second by Lance Loschen
 - Voting Yes: Jerry Augustyn, Scott Barry, John Buckley, Linda Costello, Bruce Hoehne, Chris Jacobsen, Todd Knutson, Ed Jarrett, Lance Loschen, Dan Maschka, Rick Melcher, Chad Roberts, Nathan Stewart*(joined at 10am), Dave Stroebele, Stan Waterman*, BJ Woehler, Brandon Jones*
 - Voting No: none
 - Ticket extension pilot program – discussed tickets coming due on holidays. Will report at next meeting on pilot program.
 - Legislature Committee (Andy Hartmann – not present)
 - BJ Woehler advised that there is a bill pending.
 - Discussion of letter sent to NDOT requesting information on how they view their status regarding membership in the one call system. Response received was that they would consider membership.
 - Advertising Committee (Jerry Augustyn)
 - Husker Sports contract – considering 1 year vs. 3 year contract
 - Motion to approved signing the proposed three year contract
 - Motion by Dave Stroebele, Second by Nathan Stewart
 - Voting Yes: Jerry Augustyn, Scott Barry, John Buckley, Linda Costello, Bruce Hoehne, Chris Jacobsen, Todd Knutson, Ed Jarrett, Lance Loschen, Dan Maschka, Rick Melcher, Chad Roberts, Nathan Stewart*(joined at 10am), Dave Stroebele, Stan Waterman*, BJ Woehler, Brandon Jones*
 - Voting No: none
 - By-Laws Committee (Stan Waterman)
 - Follow up on previously proposed document, mandatory meetings.
 - BOD hotel cost reimbursement – discussed rate levels for reimbursing board member travel to board meeting. By-laws committee will meet to discuss a proposed by-law change.
- Damage Prevention Resource Center
 - DPRC status report (Tyler Nesheim) Reviewed the OCC report.
 - Advertising and Education (Jill Geyer) Reviewed the Outreach report and reported on opportunities for stakeholders to get involved in upcoming outreach events.
- Treasurer Report (John Buckley)
 - Approval of the Treasurer Report
 - Discussed level of reserve balance and what to considering regarding upcoming 2022 budget.
 - Motion to approve Treasurer report by: Nathan Stewart, Second by: Eric Melcher
 - Voting Yes: Jerry Augustyn, Scott Barry, John Buckley, Linda Costello, Bruce Hoehne, Chris Jacobsen, Todd Knutson, Ed Jarrett, Lance Loschen, Dan Maschka, Rick Melcher, Chad Roberts, Nathan Stewart*(joined at 10am), Dave Stroebele, Stan Waterman*, BJ Woehler, Brandon Jones*
 - Voting No: none

- State Fire Marshal's Report
 - Chief Deputy report (David Levering) – Public Education report was sent to board president.
 - Damage Prevention Deputy report (Kevin Bumgardner)
 - Damage prevention classes will resume; will request locations be added to NE811 website
 - Legal Counsel report (Regina Shields)
 - Open board member excavator position has been filled.
 - All board positions with a term ending August 2021 have been re-appointed.
 - Discussed private versus public lines start/stop point variation from area to area within the state. Eric Melcher will investigate compiling information per city/town on spreadsheet and posting for reference on NE811 website.
- Attorney General's Report (Milissa Johnson-Wiles)
 - Requested clarification on proposed legislative report to legislature and requested re-visiting some of the language.
 - Second quarter report will be sent within a week of this meeting

Break for lunch 11:25am to 12:10pm

- Old Business
 - OCC contract renewal is in final review to extend contract for three years (1/1/2022-1/1/2025) with an option to extend another three years (1/1/2025-1/1/2028).
 - Confirmed for SFM that notice of no response to utilities is immediate versus monthly.
- New Business
 - Election of Officers – the following board members were elected as officers for the upcoming two-year term (8/2021-8/2023)
 - President – Nathan Stewart
 - Vice President – Lance Loschen
 - Treasurer – John Buckley
 - Secretary – Ed Jarrett
 - Conference travel – discussed who would attend the following conferences
 - OCC Users Group Meeting: Sept 21 - 23 Palm Springs
 - Common Ground Alliance conference: Oct 12 -14 in Orlando
 - Automated locate instructions (David Levering) – discussion of cases and questions on new formatting of locate instructions in new ITICnxt system.
 - Ticket Load Management (John Buckley) – discussed the idea of creating of a tool that would visually indicate what the current ticket load level is for professional excavators placing locate requests. The tool would potentially help balance ticket load but not impose a threshold on the number of requests placed. Will continue to work on it and report at next meeting.
 - New Holiday – Juneteenth – federal holiday to be observed (?)
- CGA/CGN Report (Dan Maschka, Nathan Stewart)
 - Activities/updates
 - Discussed in Outreach report. Awaiting award notification for 2021 One Call and State Damage Prevention grant applications
 - Next CGN Meeting – TBD
 - CGN summit in February 2021 was postponed. Next Safety Summit will be 2/23/2022
 - Next meeting location/date: November 10th, 2021 - location TBD
- Adjournment – 1:05 p.m.