



## NEBRASKA STATEWIDE ONE-CALL NOTIFICATION CENTER BOARD OF DIRECTORS MEETING

### Nebraska Statewide One Call Board of Directors Meeting Minutes

**Approved**

January 23, 2020

Southeast Community College Continuing Education Center  
Lincoln, NE

**Call to Order** – The meeting was called to order by Chairman Val Snyder at 9:33 AM  
Agenda was posted in the Lincoln Journal Star newspaper on 01-16-2020  
Posted on the web 01-14-2020

#### **Roll Call/Quorum:**

**Voting Members present:** Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Nathan Stewart, Rick Melcher, John Buckley

**Voting Members absent:**

**OCC staff present:** Tyler Nesheim, Jill Geyer, Matt Ruddo

**State Fire Marshal staff present:** Regina Shields, David Levering, Kevin Bumgardner, Chris Cantrell

**Attorney General's office staff present:** none

**Public guests:**

- Update of the agenda
  - No Locator training discussion for today's meeting
  - Closed session reviewing – Review Integrity locating services/training materials
- Public Comment
  - No comments
- Approval of the Agenda; Motion by Lance Loschen, second by Nathan Stewart
  - Voting Yes: Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Nathan Stewart, Rick Melcher, John Buckley,
  - Voting No: none
- Approval of the December 5, 2019 Meeting Minutes; Motion by Dave Stroebele, second by Lance Loschen
  - Voting Yes: Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Nathan Stewart, Rick Melcher, John Buckley,
  - Voting No: none
- Policy Committee
  - Met in Omaha for 3 hours. Good discussion
  - New proposed items – 5 or 6 items
  - No new policy recommendations to send to State Fire Marshal at this time
  - Present the 5 or 6 items to share and seek input in the outreach meetings & document ideas
  - Handouts –

- Nebraska One-Call Board locator complaint document (complaint excavator &/or facility owner)
  - Want a standard flow to review complaints – Reviewed by the Policy committee to identify that the locator has adequate training materials.
  - Training Material review checklist – Needed for documentation
  - Do follow letter if materials are lacking to State Fire Marshal
  - Provide the information when materials are lacking. Send to State Fire Marshal with recommendations. Possible letter to AG office.

Motion by Nation Stewart, second by Todd Knutson: to accept process presented by Policy committee for Nebraska One-Call locator document/material checklist.

- Voting Yes: Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Nathan Stewart, Rick Melcher, John Buckley,
- Voting No: none
- Excessive refresh – 22% 2019 of all tickets were logged in Nebraska. OPPD almost 1 in 5 tickets were refresh. Impact the facility owners work. Present this data at Stakeholder meetings. Matt Ruddo said that New York was around 46%. Are there examples that locator goes out to relocate and there has been no work started. State Fire Marshal offered to do training excavator refresh topic.
- Current status codes and definitions were presented and asked to have the documented on the NE 811 web site. Motion to add Rob second Lance

- Legislative committee

- Nothing introduced

- Advertising Committee

- Budget was proposed for Advertising and Education. Handed out proposed budget with Increased activities/items for 2020. Motion to approve as presented by B.J. Wohler second Dave Stroebele
- Voting Yes: Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Nathan Stewart, Rick Melcher, John Buckley,
- Voting No: none

Break 10:58 a.m.

- By-Laws – Presented proposed document

- ACTION ITEM: Board members will review the proposed document and submit revisions to Stan by February 15<sup>th</sup> to review with the committee
- Reviewed of the mandatory meetings. 1 per quarter (annual meeting could be covered in one of these)

- Break at 11:32am

- Resumed 11:40 a.m.

- Best Practices Committee

- CGA manual contains best practices. Regulatory agencies are reviewing this manual. No formal committee meeting to review Locating Abandon Lines and API RP 1162.
- Handed out CGA reviewed topics. Dan is on the Education and Marketing committee with the CGA group. Can order the CGA manual at \$3.00 or can view online.
- API RP 1162 – American Petroleum Institute - Recommended practice Pipelines have to follow.
- Abandon line discussion – CGA has a practice statement and description. See Chapter 4 in CGA manual

- New Technology Committee

- GPS and UG mapping discussed by Val Snyder
- No update from Lance

- Break for lunch at 11:55
- Resume at 12:34
- DPRC
  - DRPC status report by Tyler
  - Outreach report by Jill
    - PHCC trade show
    - NE Excavation safety summit – expecting a large volume
    - Web site has a new look – same content
    - Poster contest coming
    - Stake holder meetings
    - 2019 year in review
    - Power point with initiative for stake holder meetings
    - Andy brought up - Zero response trail – LICA Land improvement contractors of Associations would like more training. Website has interactive instructions.
  -
- Treasurer Report
  - YTD expense statement reviewed by John. Overspent revenues by \$6K in 2019.
  - Presented the 2020 budget document
  - Insurance policy
- Approval of the Treasurer Report and 2020 budget proposal; Motion by Lance Loschen second by Chad Roberts
  - Voting Yes: Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Nathan Stewart, Rick Melcher, John Buckley,
  - Voting No: none
- SFM
  - Kevin
    - DP class for 2020 – March June August confirmed, Kearney in Sept. Fire Dept training center, November Bellevue training center location needs confirmed.
    - Gas Operators annual seminar in 2020.
  - Regina
    - Met with Senator Friesen – Okay with our progress.
- Old Business
  - Excavator Manual Update – Committee has submitted 2<sup>nd</sup> revisions. Goal to have done by Safety Summit.
  - Meeting with AG’s office to talk about dispute resolution board. Meeting set January 30<sup>th</sup>, 2020  
Motion to go into Closed session by Nate to discuss Integrity locating training materials second by Rob
  - Went into closed session at 1:20 p.m. to discuss location material requested from Integrity locating services
  - Motion to come out of closed session at 1:40 by Chris Jacobsen second Lance Loschen
    - Discussion on topic
    - Motion by Dave Stroebele to send a follow up letter to Windstream and Integrity locating service that no response was received on the original letter to provide training material documentation: the will be reflected in the meeting minutes. Second Lance Loschen
      - Yes: Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Rick Melcher, John Buckley,
      - No: Nathan Stewart
  - Map data to be removed from agenda

- New business
  - Excavator complaints None
  - PSC letter received 01/22/2020 Reference to frequency of interruption of telecommunications services.
    - Motion by John Buckley second by B J Wohler that the policy committee will draft a response letter to the PSC that will clarifying roles of the Nebraska One-Call board and State Fire Marshal. This draft will be reviewed and sent by the board President.  
 Yes: Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Nathan Stewart, Rick Melcher, John Buckley,  
 No: None
  - Discussion on insurance policy update on adding \$1M of coverage for \$500.00.
    - Motion by Val second by Rick to accept the revision  
  
 Yes: Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Nathan Stewart, Rick Melcher, John Buckley,  
 No: None
  - Common Ground of Nebraska report:
    - Remove abandoned UG facilities
    - Safety Summit February 19<sup>th</sup>, 2020 Lancaster Event Center in Lincoln
    - CGA safety conference – sending Lance Loschen, Rick Melcher, Rob Everett, Linda Costello, Jerry Augustyn on March 24 – 26<sup>th</sup>, 2020
  - March 5<sup>th</sup> at Children’s Museum in Omaha – non-mandatory board meeting
  - Motion to adjourn by Rick Melcher  
 Yes: Jerry Augustyn, Bruce Hoehne, Linda Costello, Rob Everett, Chris Jacobsen, Ed Jarrett, Lance Loschen, Val Snyder, Dave Stroebele, BJ Woehler, Andy Hartmann, Stan Waterman, Chad Roberts, Dan Maschka, Todd Knutson, Nathan Stewart, Rick Melcher, John Buckley,
  - Adjourned at 2:20 pm