

## CHAPTER 2 – REQUIREMENTS FOR STATEWIDE ONE-CALL NOTIFICATION CENTER

**001.** These regulations shall apply to the operating procedures of the state-wide one-call center and the qualifications, appointment, retention, and composition of the board of directors.

### **002. DEFINITIONS.**

**002.01.** Board of directors shall mean the governing board of the association charged with the responsibility for overseeing the operation of the statewide one-call notification center.

**002.02.** Business day shall mean any day other than a Saturday, Sunday, or state or nationally observed legal holiday.

**002.03.** Center shall mean the statewide one-call notification center.

**002.04.** Damage shall mean any impact with, partial or complete severance, destruction, impairment, or penetration of, or removal or weakening of support from an underground facility, including its protective coating, housing, or other protective device.

**002.05.** Emergency condition shall mean any condition which constitutes a clear and present danger to life, health, or property or which demands immediate action to prevent or repair a major service outage.

**002.06.** Excavation shall mean any activity in which earth, rock, or other material in or on the ground is moved or otherwise displaced by means of tools, equipment, or explosives and shall include grading, trenching, digging, ditching, drilling, auguring, tunneling, scraping, and cable or pipe plowing or driving but shall not include (1) normal maintenance of roads if the maintenance does not change the original road grade and does not involve the road ditch, (2) tilling of soil and gardening for seeding and other agricultural purposes, (3) digging of graves or in landfills in planned locations, (4) maintenance or rebuilding of railroad track or facilities located on a railroad right-of-way by the railroad company or its contractors when such maintenance or rebuilding does not change the track grade, or (5) hand digging around the base of a pole for pole inspection as part of routine maintenance or replacement of a pole when the replacement pole is similarly sized and installed in the existing hole.

**002.07.** Excavator shall mean a person who engages in excavation in this state.

**002.08.** Gas or hazardous liquid underground pipeline facility shall mean any underground facility used or intended for use in the transportation of gas or the treatment of gas or used or intended for use in the transportation of hazardous liquids including petroleum or petroleum products.

**002.09.** Hand Digging shall mean any excavation involving non-mechanized tools or equipment. It shall include but not be limited to, digging with shovels, picks, and manual post-hole diggers, vacuum excavation or soft digging.

**002.10.** Mandatory Electronic Positive Response shall mean an electronic response transmitted to the center indicating the facility's response status to a ticket.

**002.11.** Marking Standards shall mean the methods by which a facility owner/operator indicates its line or facility.

**002.0912.** Nonpermanent surface shall mean any ground consisting of uncovered dirt or rock or ground that is covered by grass or other plant life, crushed rock, gravel, or other similar natural substance.

**002.4013.** Normal working hours shall mean the hours of 7 a.m. to 5 p.m. on a business day in each time zone in the state.

**002.14** Offsets shall mean the amount of distance identified by which the facility/utility is out of line.

**002.4415.** Operator shall mean a person who manages or controls the functions of an underground facility but shall not include a person who is an owner or tenant of real property where underground facilities are located if the underground facilities are used exclusively to furnish services or commodities on the real property.

**002.4216.** Permanent surface shall mean any ground that is covered by a hard, artificial, weatherproof material such as concrete, asphalt, or other similar substance.

**002.4317.** Person shall mean an individual, partnership, limited liability company, association, municipality, state, county, political subdivision, utility, joint venture, or corporation and shall include the employer of an individual.

**002.4418.** ~~Statewide one-call notification center shall mean the association-certified by the State Fire Marshal,~~ operating on a nonprofit basis, supported by its members, and having as its principal purpose the statewide receipt and dissemination to participating operators of information on a fair and uniform basis concerning intended excavation in an area where the operators have underground facilities.

**002.19.** Ticket shall mean the compilation of data received by the center in the notice of excavation and the facility locations provided to the center which is assigned a unique identifying number.

**002.20.** Ticket life shall mean the set time number of days during which excavation activities may be conducted on a specific type of ticket.

**002.21.** Trenchless excavation shall mean a type of subsurface construction work that requires few trenches or no continuous trenches.

**002.4522.** Underground facility shall mean any item of personal property buried or placed below ground for use in connection with the storage or conveyance of water, sewage, electronic communications, telephonic communications, telegraphic communications, cable television, electric energy, oil, gas, hazardous liquids, or other substances, including pipes, trunk lines, fiber optic cables, sewers, conduits, cables, valves, lines, wires, manholes, and attachments to such personal property.

**002.4623.** Vendor shall mean the company or person selected by the board of directors to operate the one-call center.

**003.** Every operator having underground facilities in the state on February 15, 1994 shall furnish the vendor with information concerning the location of their facilities, by April 3, 1995.

**004.** ~~Beginning October 2, 1995, t~~The center shall be established and equipped to process excavation notifications required by the One-Call Notification System Act.

**004.01.** The center shall establish a toll-free telephone number for purpose of receiving excavation notifications.

~~**004.01A.** Operators utilizing excavation notification telephone numbers other than the center's toll-free number may have the notification calls forwarded to the center, provided such operators discontinue any further public notice or advertising of the old notification telephone numbers. Current public notices and advertising of old notification numbers shall be replaced or removed as soon as is practicable.~~

**004.02.** Upon receipt of an excavation notification, the center shall require the following information from the person making the notification:

**004.02A.** The name and telephone number of the person making the notification;

**004.02B.** The name, address, and telephone number of the excavator;

**004.02C.** The location of the area of the proposed excavation, including the range, township, section, and quarter section, unless the area is within the corporate limits of a city or village, in which case the location may be by street address;

**004.02D.** The date and time excavation is scheduled to commence;

**004.02E.** The depth of excavation;

**004.02F.** The type and extent of excavation being planned, including whether the excavation involves tunneling or horizontal boring; and

**004.02G.** Whether the use of explosives is anticipated.

**005.** The center shall inform the excavator of all operators to whom the excavation notification will be transmitted and shall promptly transmit such notice to every operator having an underground facility in the area of intended excavation.

**005.01.** The center shall assign an identification number to each excavation notice it receives, and shall maintain a record of each notice of intent to excavate and all location requests for a minimum of five years. Such records will be made available and printed upon request from an operator or excavator.

**005.02.** The excavation notice shall be transmitted to operators and excavators as a ticket. The standard start time for excavation activities shall be 12:00 a.m. (Midnight) two business days after the date on which the ticket was transmitted to the operator.

**005.02A.** If an excavator provides a start time on the submitted information to the center that is beyond the two business day requirement this shall be deemed to automatically constitute a mutually agreed upon start time for that ticket.

**005.03.** The ticket life on a standard excavation ticket shall be 17 calendar days after the excavation ticket start date and shall only describe an area in which the proposed excavation can reasonably be completed within the 17 days.

**005.03A.** If the excavation is not completed by calendar day 14 a refresh ticket should be placed with the center.

**005.03B.** The ticket life shall not supersede the requirement that markings shall be done in a manner that will last for a minimum of five business days on any nonpermanent surface and a minimum of ten business days on any permanent surface. If the markings become unclear or unusable a Refresh request should be submitted to the center.

**005.04.** Hand digging shall be required within eighteen inches plus half the width of the marked underground facility, A person shall expose the underground facility to its outermost surfaces by hand or other nondestructive techniques.

**005.05.** Operators shall mark their facilities in accordance with adopted marking standards as listed.

**005.05A.** Operators shall mark lines using the American Public Works Association (APWA) color codes.

**005.05B.** Markings shall include the use of paint, flags, stakes, whiskers, signs, or posts any combination of these.

**005.05C.** Painted spots or dots can be used to identify utilities; the direction of the facility must be identifiable.

**005.05D.** Offsets can be used when there is a strong likelihood that marks may be destroyed. Offsets are placed parallel to the running line of the facility. The offset shall indicate the distance and direction from the offset to the facility.

**005.05E.** When known, the markings shall include: the size of the facility, if over 2 inches in width; the material make-up of the facility, and the facility name.

**006.** The center shall provide notification service during normal working hours at a minimum, and shall provide procedures for emergency notification for calls received at other than normal working hours.

**006.01.** Every operator shall be required to participate in the Mandatory Electronic Positive Response process.

**006.01A.** Every operator shall electronically notify the center of their response status on the required ticket types. This notification shall be received by the

center prior to the excavation ticket start date or the work to begin start time and date as listed on the ticket.

**007.** The center shall identify, on a current basis, persons who normally engage in excavation activities and shall publicize on a regular basis:

**007.01.** The existence and purpose of the center; and

**007.02.** How to learn the location of underground facilities before excavation activities begin.

**008. Board of Directors**

~~A board of directors shall be appointed by the State Fire Marshal and shall govern the center and establish operating procedures and the technology needed for the center pursuant to the regulations contained in this chapter and shall establish a competitive bidding procedure to select a vendor to provide the notification service.~~

**008.01. Appointment**

**008.01A.** A board of directors, appointed by the State Fire Marshal, shall oversee operation of the center.

**008.01B.** The State Fire Marshal shall develop and publish an application form for appointment to the One Call Board of Directors. This form shall be published on the State Fire Marshal website.

**008.02. Qualifications**

**008.02A.** To be appointed as a board member an applicant must have at least three (3) years' experience in one of the following: a) using the One Call System in the area of excavating or facility operations or b) work in the area of damage prevention to underground utilities.

**008.02B.** An applicant must be currently employed in the category for which he/she applies.

**008.03. Composition**

**008.03A.** The board shall be composed of ~~22~~ 18 voting members representing the following:

**008.03A1.** Three members representing municipally-owned utilities;

**008.03A2.** Two members representing public power districts with more than forty million dollars in gross revenue.

**008.03A3.** Two members representing public power districts with less than forty million dollars in gross revenue.

**008.03A4.** Three members representing telecommunications companies;

008.03A5. Two members representing natural gas distribution companies;

008.03A6. Two members representing transmission pipeline companies;

008.03A7. Four members representing excavators, with one member specializing in trenchless excavation activities and one member representing county governments.

~~008.01A.~~ Two members representing local exchange telecommunications companies;

~~008.01B.~~ Two members representing long-distance telecommunications companies;

~~008.01C.~~ Three members representing municipally-owned utilities;

~~008.01D.~~ Two members representing public power districts with more than forty million dollars in gross revenue;

~~008.01E.~~ Two members representing public power districts or electric cooperatives with less than forty million dollars in gross revenue;

~~008.01F.~~ Two members representing cable television companies;

~~008.01G.~~ Two members representing natural gas distribution companies;

~~008.01H.~~ Two members representing transmission pipeline companies;

~~008.01I.~~ One member representing rural water districts;

~~008.01J.~~ One member representing governmental utility providers;

~~008.01K.~~ One non-voting member representing private excavation contractors; and

~~008.01L.~~ One non-voting member representing the Nebraska Department of Roads;

~~008.01M.~~ One non-voting member representing county governments.

008.03B. The State Fire Marshal or his/her designee shall be a non-voting, technical advisor to the Board.

#### 008.04. Retention

008.04A. Board member terms shall be four years, and shall be staggered so that one-half of the board positions become vacant every two years. One-half of the initial board appointments shall be for two years. Any vacancy on the board,

including those created by expiration of any term, shall be filled by the State Fire Marshal.

**008.04B.** Board members must be active and attend board meetings and educational/outreach activities. Each member shall be required to attend at least two educational/outreach activities during his/her appointed term. Each member shall be allowed no more than three (3) excused absences and no more than two (2) unexcused absences from Board meetings per term. An absence shall be considered unexcused if no contact is made with the Board President prior to the meeting. This contact should explain the reason(s) for missing the board meeting.

**008.04C.** Any more than (two) 2 unexcused absences per term shall result in removal from the board. If any board member receives more than two (2) unexcused absences the Board President shall notify the State Fire Marshal. The notification shall include the name of the board member and the dates of the unexcused absences.

**008.04D.** The State Fire Marshal shall remove any board member who has more absences than those allowed in 008.04B.

**008.04E.** The State Fire Marshal shall remove any board member when just cause for such removal is demonstrated in writing to the board member.

**008.04F.** Any person removed from the board shall have the right to appeal such removal at an administrative hearing. Any person receiving a notice of removal may send a written request for a hearing to State Fire Marshal Agency main office. Any administrative hearing must be conducted in accordance with the Administrative Procedure Act, Neb. Rev. Stat. § 84-901, et seq.

~~**008.02.** In making appointments, consideration shall be given to nominations received from industry trade organizations representing the industries or interests listed in 008.01. Board member terms shall be four years, and shall be staggered so that one-half of the board positions become vacant every two years. One-half of the initial board appointments shall be for two years. Any vacancy on the board, including those created by expiration of any term, shall be filled by the State Fire Marshal.~~

~~**008.03.** The board of directors may incur reasonable administrative costs to be covered by a surcharge to be collected by the vendor.~~

~~**008.04.** The board shall meet no later than one month after the appointment of the initial members.~~

LEGAL CITATION: Title 155, Chapter 2 – Nebraska State Fire Marshal

STATUTORY CITATION: Neb. Rev. Stat. 76-23212301 to 76-23292331 (20137)